

Project name:	
Applicant:	
Acres:	
Amount Requested:	\$

Merrimack Conservation Partnership (MCP)
Land Transaction Grant Program
November 2022 Land Conservation Grants
Application Form

Before completing this application, please carefully review the Request for Proposals (RFP), which is available at www.merrimackconservationpartnership.org.

Only submit an application if you check YES to **all** of the following criteria.

Primary Criteria	NO	YES
You are a qualified applicant – a nonprofit tax exempt 501(c)(3) organization that has land conservation as a primary function OR	<input type="checkbox"/>	<input type="checkbox"/>
You are a qualified applicant – a state agency that has land conservation as a primary function OR a local government.	<input type="checkbox"/>	<input type="checkbox"/>
The proposed project is located in an eligible community in the Merrimack Valley Watershed region of New Hampshire and Massachusetts. (See list of towns on Grants page at website.)	<input type="checkbox"/>	<input type="checkbox"/>
The project protects land that has been identified as a “conservation focus area” and/or is within 1,000 feet of the Merrimack River.	<input type="checkbox"/>	<input type="checkbox"/>
The project <i>permanently</i> protects the land through acquisition of fee interest and/or a permanent conservation easement or other conservation restriction.	<input type="checkbox"/>	<input type="checkbox"/>
The project will be completed and all grant funds spent no later than 1.5 years from the date of the award.	<input type="checkbox"/>	<input type="checkbox"/>
The current owner(s) of the land to be conserved through the project has been notified that this application is being submitted and is willing to donate and/or sell their land or an easement to the applicant organization if funding is awarded.	<input type="checkbox"/>	<input type="checkbox"/>
You as the applicant have demonstrated capacity and financial ability to execute the transaction and ensure perpetual stewardship of the protected property.	<input type="checkbox"/>	<input type="checkbox"/>

Applicant Information	
Date of Application:	
Applicant Name:	
Applicant Mailing Address:	
Contact Person:	
Phone:	
Email:	
Applicant Tax ID#	
Project Information	
Project Name:	
Town:	
Total Acres to be Conserved:	
Total Project Budget:	
Grant Amount Requested:	
Project Summary: (100 words max.) <i>Must include the following:</i> - Protection mechanism <i>(fee/easement), and if donated,</i> <i>full purchase, bargain sale, etc.</i> - Proposed uses of grant funds - Project timeline	

Project Narrative – 1,000 words maximum

(equivalent to 2 pages, Times 12 pt., single spaced)

On a separate sheet, please provide a narrative summary of the project. The narrative must address the following items. Please answer questions directly and in order below.

1. How the project will *permanently* protect the land being proposed for conservation, either through the acquisition of fee interest and/or a permanent conservation easement or conservation restriction. Please include a description of any reserved rights being retained by landowners. This includes, but is not limited to, any buildings and other improvements on the property and the planned disposition of these in the project.
2. What specific project costs grant funds would be used for. Please itemize these costs in the financial summary section of this application form, not within the proposal narrative.
3. Project timeline.

4. Applicant's capacity and financial ability to execute the proposed conservation transaction and ensure perpetual stewardship of the protected property. (For example, describe recent successful use of funds for similar kinds of projects.)
5. Extent to which the project adds to already protected land (i.e. existing federal, state, local, or private conservation lands) and/or provides linkage between these protected lands.
6. Type and degree of conversion threat to land.
7. Extent to which project provides public recreational access.

Project Financial Summary: In the form below, provide project expenses and funding sources. Please provide a detailed breakout of all expenses for which grant funds would be used, adding extra lines as needed.

Project Expenses:	Eligible Costs (a)	Non-eligible Costs (b)
Acquisition Cost: The value of fee/easement interest to be acquired. An estimated value of the land or interest to be acquired is required and must include an explanation of how the number was derived.	N/A	\$
<i>Eligible</i> Transaction Costs: These expenses may include cost of surveys, appraisals and appraisal reviews, attorney's services to the applicant related to the acquisition of fee/easements, title searches, closing services, deed preparation and negotiation, baseline document preparation, easement and land recording, and other professional services. Eligible expenses also include project-related applicant staff time, mileage, etc. (<i>Itemize and total below.</i>)	\$	N/A
Other <i>Non-eligible</i> Transaction Costs: MCP funds may NOT be used to cover fundraising-related expenses, but you may include these costs here.	N/A	\$
Stewardship: MCP funds may NOT be used for land or easement management funds or endowments, but please include any planned stewardship funds or costs here.	N/A	\$
TOTAL COSTS	\$	\$
<i>TOTAL PROJECT COSTS (a&b combined)</i>	-----	\$

Sources of Funds:	
Public funding (municipal, state, federal)	\$
Private funding (foundations, corp., individuals)	\$
Landowner donation of land value (Please note source of estimated value: appraisal, town assessor, etc.)	\$
Other donated (in kind services etc.)	\$
MCP grant request amount (Remember: Grant recipients will be required to provide a cash match of eligible expenses equal to 25% of the grant awarded)	\$
Total Sources of Funds	\$

NOTE: When this Summary is completed, the Total Project Budget on Page 2 should equal the Total Project Costs in this Summary which should equal the Total Sources of Funds.

Project Mapping

All applicants are required to submit with their application a Geographic Information System (GIS) shapefile showing the property boundaries of the proposed project. The shapefile will be used for internal mapping purposes and to calculate total acres protected by proposed projects which fall within “Tier 1 Conservation Focus Areas” and/or “Tier 2 Conservation Focus Areas” and/or “Tier 3 Conservation Focus Areas” (as identified in the Merrimack Conservation Plan) and/or 1,000 feet of the Merrimack River. Applicants are advised that projects with a higher total number of acres and/or a higher percentage of acres in these priority areas will be more competitive than projects that protect a smaller number of acres and/or a smaller percentage of acres in these areas.

RE: Delivery of GIS data—please include the following field in the attribute table for each parcel of your shapefile.

Tract Name (*fill in the name of the tract please*) Make sure the Properties of this field is a Text field with a length of 40 characters.

Submission

Applicants should submit the following items in support of their application:

- 1) Project Narrative

- 2) Project maps: one topo and one aerial map (.jpps please)
- 3) Photos: one or two photos (.jpps please)
- 4) GIS Shapefile

Completed applications must be received no later than 5:00 p.m. on December 2, 2022

Completed applications may be submitted electronically to ccolton@forestsociety.org. Completed applications may also be sent by mail, and **must be *postmarked* no later than December 2, 2022**.

Mail applications to: Connie Colton, Society for the Protection of New Hampshire Forests, 54 Portsmouth Street, Concord, NH 03301. Successful grant applicants will be notified before **December 31, 2022**. For questions regarding the grant program and the application process, please contact: Brian Hotz at (603) 224-9945 ext. 316 or bhotz@forestsociety.org.